

Threapwood Parish Council
Minutes of the Meeting held on 27th March 2024
at 7.30pm in Chorlton WI Hall

	<p>Present Cllr Miles Lewis (Chairman), Cllr Louise Rees, Cllr David Cheshire, Cllr Stephen Croasdale, Cllr Hugo Bourne.</p>																				
1.	<p>Apologies Cllr Brian Holmes – overseas. Cllr Steve Chewins – holiday.</p>																				
2.	<p>Declaration of Interests There were no interests declared.</p>																				
3.	<p>Public Participation Cllr Lewis advised that he had invited the outgoing clerk, Richard Salmon, to attend a presentation to thank him for all his years of service as clerk and to present him with a gift. He was unable to attend therefore Cllr Lewis will deliver the gift to him personally.</p>																				
4.	<p>Minutes Approval Resolved:- The Council agreed to accept the minutes for the parish council meeting held on 13th December 2023. Proposed by Cllr Rees and seconded by Cllr Cheshire. Resolved:- The Council agreed to accept the minutes for the parish council meeting held on 31st January 2024. Proposed by Cllr Rees and seconded by Cllr Cheshire.</p>																				
5.	<p>Planning Cllr Holmes being away there was no report. It was noted that no planning application has been received in respect of the Queens Head.</p>																				
6.	<p>Accounts and Payments 6.1 <u>Accounts:-</u> The Council approved the accounts as circulated 6.2 <u>Payments:-</u> The Council considered the following payments:-</p> <table border="1" data-bbox="204 1285 1193 1514"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>415</td> <td>R Shackleton</td> <td>Clerk's Running Costs</td> <td>£ 38.45</td> </tr> <tr> <td>416</td> <td>R Shackleton</td> <td>Clerk's Salary</td> <td>-</td> </tr> <tr> <td>417</td> <td>HMRC</td> <td>PAYE</td> <td>£ 68.80</td> </tr> <tr> <td>418</td> <td>CHALC</td> <td>Membership 2023 / 24</td> <td>£ 15.98</td> </tr> </tbody> </table> <p><u>Receipts:-</u> None received. <u>Standing Order:-</u> The Council agreed to set up a Standing Order to pay the Clerk's salary. <u>Bank Account:-</u> Reconciled balance of the Current Bank Account as at 1st March 2024:- £3,280.08 Reconciled balance of the Deposit Bank Account as at 1st March 2024:- £1,914.51 Resolved:- The Council agreed to the above payments and accounts as circulated. Proposed by Cllr Lewis and seconded by Cllr Bourne. 6.3 <u>Bank Signatories:-</u> Resolved:- The Council agreed to agree to add the Clerk, Ruth Shackleton, as a bank signatory. Proposed by Cllr Lewis and seconded by Cllr Bourne.</p>	Chq No	Payee	Details	Amount	415	R Shackleton	Clerk's Running Costs	£ 38.45	416	R Shackleton	Clerk's Salary	-	417	HMRC	PAYE	£ 68.80	418	CHALC	Membership 2023 / 24	£ 15.98
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7.	<p>Precept 7.1 <u>Budget:-</u> The Clerk is to prepare the budget for 2024-25</p>																				

	<p>7.2 Precept:- The Council confirmed the precept amount of £5,000.00 for 2024-25.</p>
8.	<p>Internal Auditor The Clerk is to contact the person who carried out the previous internal audit and ask if they will carry put the internal audit for 2023-24.</p>
9.	<p>CHALC Resolved:- The Council agreed to take out membership of CHALC (Cheshire Association of Local Councils). Proposed by Cllr Lewis and seconded by Cllr Rees.</p>
10.	<p>Annual Parish Meeting The Council agreed to hold the Annual Parish Meeting on the same date as the Annual Meeting in May. The Council discussed the arrangements and agreed to invite someone to talk about footpaths.</p>
11.	<p>Highways The Council discussed the footpaths in the parish and the letter received from PROW, CWaC. It was agreed to defer the item until Cllr Chewins returns as he is the Footpath Officer. Cllrs Holmes and Croasdale met with Highways, CWaC and Ward Cllr Rachel Williams to discuss the speed limit and the equipment to monitor the speed of vehicles.</p>
12.	<p>Parish Appearance There is nothing to report.</p>
13.	<p>Clerk's Report There was no consideration of this item.</p>
14.	<p>Correspondence The list was previously circulated.</p>
15.	<p>Date of next Meeting The next meeting is scheduled to take place on Wednesday XX May; this date may be changed due to some Cllrs being unavailable.</p>
	<p>PART TWO</p>
1.	<p>Press and Public Resolved:- The Council agreed to exclude the press and members of the public as the items to be discussed relate to employment matters. Proposed by Cllr Lewis and seconded by Cllr Bourne.</p>