

# Threapwood Parish Council

Extraordinary Meeting 13<sup>th</sup> December 2023 at 7.30pm in Chorlton WI Hall

## Minutes

**Present:** Cllr. Miles Lewis (Chairman), Cllr. Louise Rees, Cllr. Steve Chewins, Cllr. David Cheshire, Cllr. Brian Holmes, Cllr. Stephen Croasdale, Cllr. Hugo Bourne

### **1. Apologies**

None.

### **2. Declaration of Interests**

None

### **3. Public Participation**

None present.

### **4. Chairman's Announcement**

Chairman announced his intention to step down in May so a replacement is to be selected.

Chairman proposed that it would be appropriate for the Council members to present the departing Clerk with a gift.

### **5. Minutes Approval**

September minutes – Cllr Holmes confirmed a few amendments made but didn't have an amended version. To request a word version from the Clerk so enable changes to be made and approved at next meeting.

Minutes regarding Footpaths to be amended to record that Cllrs Chewins and Croasdale attended the Sandy Lane location and carried out debris removal to open up the route. Cllr Chewins also attended the Topwood footpath and noted it was difficult to find in places and walk through, and attended the Roc Villa footpath and noted in places it was extremely boggy.

### **6. Review of Procedure for Appointment of New Clerk**

It was noted that two parties have expressed an interest in the vacant position of Clerk: Ruth Shackleton and Charles Higge.

The outgoing Clerk had recommended an approach to the Association of Parish Councils to confirm procedures (such as advertising) for selection of a new Clerk. However, it was decided to approach the Cheshire Association of Local Councils ("CHALC") instead and the Chairman agreed he would make such an approach, with a view to being in a position to make an appointment by the end of January.

### **7. AOB**

Chairman advised a payment of £427.61 is required for the accountants. Another few cheques are required – Chair agreed to contact the outgoing Clerk for the chequebook.