

THREAPWOOD PARISH COUNCIL MEETING

DATE:- Wednesday 29th May 2024

VENUE:- Chorlton WI Hall

TIME:- 6.45 pm

AGENDA

No.	Agenda Item		Presented by:																								
1.	Apologies	With explanation	Stg Item																								
2.	Chairman	To elect a chairman for the year 2024 – 2025																									
3.	Vice Chairman	To elect a vice chairman for the year 2024 – 2025																									
4.	Declaration of Interests	Members to declare any interest under the following categories: Pecuniary interest, Outside Bodies interest and family, friend or close associate interest	Stg Item																								
5.	Public Participation	An opportunity for members of the public to comment on any matter of concern	Stg Item																								
6.	Minutes	To accept the minutes for the parish council meetings held on Wednesday 27 th March 2024 (previously circulated)	Stg Item																								
7.	Internal Controls	To confirm adoption of the following:- <ul style="list-style-type: none"> - Code of Conduct - Standing Orders - Financial Regulations - Risk Assessment Registration of Interests reminder	Stg Item																								
8.	Responsible Financial Officer	To confirm appointment	Stg Item																								
9.	Accounts & Payments	9.1 Accounts:- to approve the accounts as circulated 9.2 Payments:- to consider any outstanding payments including:- <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Payee</th> <th>Details</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>HMRC</td> <td>PAYE</td> <td>tbc</td> </tr> <tr> <td>R Shackleton</td> <td>Clerk's Running Costs</td> <td>tbc</td> </tr> <tr> <td>R Shackleton</td> <td>Clerk's Salary</td> <td>Tbc</td> </tr> <tr> <td>CHALC</td> <td>Subscription</td> <td>£ 98.42</td> </tr> <tr> <td>Clear Council</td> <td>Insurance</td> <td>£360.66</td> </tr> <tr> <td>Shires Accountants</td> <td>Payroll Services</td> <td>£124.80</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> 9.3 Bank Signatories:- update to agree to add the Clerk, Ruth Shackleton, as a bank signatory	Payee	Details	Amount	HMRC	PAYE	tbc	R Shackleton	Clerk's Running Costs	tbc	R Shackleton	Clerk's Salary	Tbc	CHALC	Subscription	£ 98.42	Clear Council	Insurance	£360.66	Shires Accountants	Payroll Services	£124.80				Stg Item
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10.	Annual Audit 2023 – 2024	10.1 To agree to sign the Certificate of Exemption as neither the gross income nor incurred gross expenditure exceeds £25,000.00 10.2 To agree and approve the Annual Governance Statement 10.3 To accept and approve the Statement of Accounts 2023 – 24 and Annual Return for Audit purposes:- 10.4 Internal Audit:- to receive report and agree any actions (if so required)	Stg Item																								
11.	Planning	To note and consider any planning applications`	Stg Item																								
12.	The Queens Head	To confirm the statement that the Council strongly supports the licence to serve alcohol application to secure the re-establishment of a Public House to serve the local community	Stg Item																								
13.	Highways	To receive report and agree any action(s) Traffic management update	BH																								
14.	Parish Appearance	To receive report and agree any action(s)	Stg Item																								

15.	Clerk's Report	To receive report (distributed in advance of meeting)	Clerk
16.	Correspondence	Previously circulated	Stg Item
17.	Meeting	To confirm the date of the next meeting	Stg Item

Stg Item:- Standing Item

Signed *Ruth Shackleton*
Clerk to the Council

Dated 22/05/24

The website for Threapwood Parish Council is:-

www.threapwoodparishcouncil.co.uk